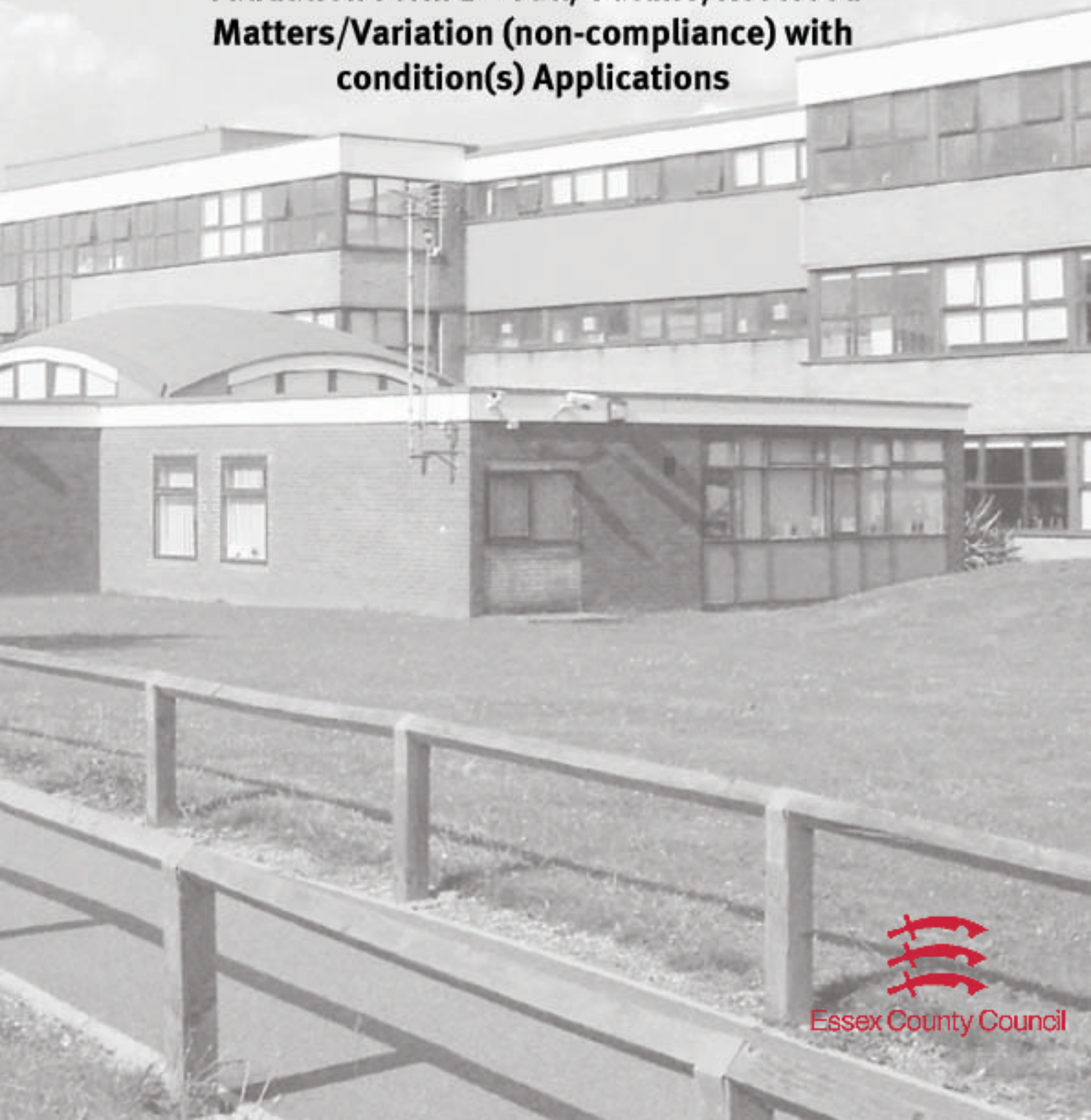


**NATIONAL AND LOCAL REQUIREMENTS FOR THE
VALIDATION OF PLANNING APPLICATIONS
SUBMITTED TO ESSEX COUNTY COUNCIL**

**Validation Form 1 – Full/Outline/Reserved
Matters/Variation (non-compliance) with
condition(s) Applications**



Validation Form 1

Full / Outline / Reserved Matters / Variation (non-compliance) with Condition(s) Applications

Your application MUST include the National Requirements and, where appropriate, information from the Local (Essex) list

| APPLICATION TYPE: | | TICK |
|--|------|---|
| Applications for Full Planning Permission | | |
| Applications for Outline Planning Permission with Some Matters Reserved | | |
| Applications for Outline Planning Permission with All Matters Reserved | | |
| Applications for Approval of Reserved matter following Outline Approval | | |
| Applications for Removal or Variation of a Condition following the grant of Planning Permission | | |
| NATIONAL REQUIREMENTS For advice please refer to supplementary guidance note or click on the headings below | TICK | State where information can be found or a statement why it is not appropriate |
| Completed form | | |
| Correct fee | | |
| Site location plan | | |
| Site plans / other plans / drawings. | | |
| Ownership Certificates (A, B, C or D – as applicable) | | |
| Agricultural Holdings Certificate | | |
| Design and Access Statement – If required, please refer to enclosed notes | | |
| Notice under Article 6 of the Town and Country Planning (General Development Procedure Order 1995) | | |
| Please note that the above list is not to be considered exclusive. In some instances additional information maybe required as set out in Section 2. | | |

| LOCAL REQUIREMENTS For advice refer to Section 2 of supplementary guidance note | Tick | State where information can be found or a statement why it is not appropriate |
|--|-------------|--|
| Aftercare/Restoration Scheme | | |
| Air Quality Assessment | | |
| Appropriate Assessment | | |
| Archaeological Assessment | | |
| Biodiversity Survey and Report | | |
| Borehole or Trial Pit Analysis | | |
| Climate Change/ Energy Statement / Renewable Energy/ Sustainability Statement | | |
| Daylight/Sunlight Assessment | | |
| Economic Statement | | |
| Environmental Assessment | | |
| Flood Risk Assessment | | |
| Foul sewage and utilities assessment | | |
| Health Impact Assessments | | |
| Heritage Statement (including Historical, archaeological features and Scheduled Ancient Monuments) | | |
| Land Contamination Assessment | | |
| Landscaping Details | | |
| Lighting Assessment | | |
| Noise Impact Assessment | | |
| Open Space/Playing Field Assessment | | |
| Parking Provision | | |
| Photographs and Photomontages | | |
| Planning obligations - Draft Head(s) of Terms | | |

| | | |
|--|--|--|
| Planning Statement | | |
| Regulation 3 Applications | | |
| Site Waste Management Plan | | |
| Compliance with Statement of Community Involvement | | |
| Structural survey | | |
| Transport assessment/Transport Statements | | |
| Travel Plan | | |
| Tree survey/Arboricultural implications and Method Statement | | |

A minimum of 7 copies of the application(s) are required to be submitted. Please note that additional copies maybe required for consultation purposes.

Failure to supply the above in the manner specified will delay validation and consideration of your application.

The validation requirements solely refer to the information required in order to validate and application and applicants should be aware that the Local Planning Authority may still require and request further information or supporting documentation post validation where it is considered necessary to determine the application. Applicants should also be aware that an application could still be refused on the grounds of inadequate information. The validation checklist is not exhaustive and simply aims to capture the basic and most common requirements for your application.

This document is published by Essex County Council
Minerals and Waste Planning

You can contact us in the following ways:

By telephone:

Duty Officer 01245 435 555 (during office hours, Monday to Friday)
Contact Essex 0845 603 7624 (8 am to 8 pm, Monday to Friday; 9 am to 12 noon, Saturday)
Minicom 0845 758 5592

By fax: 01245 493 474

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The information contained in this document can be made available in alternative formats: large print, Braille, audio tape or disk. We can also translate the information into other languages. Contact us as above.

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